Creating a “My DynaCal” Custom Calendar

Ever wish you could just see the events you want to see and not the calendar for the entire school district? Well, you can by creating a “My DynaCal” calendar!

Visit the school district’s website at www.asd.wednet.edu

In the left hand column, you will see “Calendar”.

Scroll down until you see “Go to Full Calendar”. Click on the link to go to DynaCal, the district’s calendar.

Click on My DynaCal in the left-hand column to create a custom calendar.

Enter your email address and choose a password to create an account.
Click on “Add a New Calendar”.

- Name your calendar.
- Add a description if you’d like.
- Select what your calendar will include:
  
  In the top section, select “MAIN CALENDAR DATES” and then choose any of the “Added ……” items that apply for additional dates specific to APPLE, elementary, middle, or high school, or Stillaguamish Valley Learning Center. You can also select district-level announcements, cancellations/delays, district-wide events, and/or special events here.

Then scroll down to find your child’s school (listed alphabetically) and select what you would like to see. You can select from school events, PTA events, athletics, various clubs, newsletters, and lunch menus (under Food Services). Click Save.

*Tip: You can create as many custom calendars as you’d like. You may want to create a separate calendar for your menu.*
Creating a “My DynaCal” Custom Calendar (cont.)

You should now see the calendar you just created:

Choose here whether you’d like to receive email or text alerts, and whether you want those messages when events are added, cancelled/postponed/rescheduled and/or when the date/time/location changes.

To view your calendar, click on the name.

You can choose whether you’d like to see your calendar in a “daily” view, or “monthly”. Note that, in the monthly view, you may have to scroll within each date if there are too many events, or the descriptions are too long to display.

There is also a print option.

We hope this will be helpful to you in creating a custom calendar. If you have questions, please email Julie Davis at jdavis@asd.wednet.edu or at 360.618.6202.