

Student's Full Name (*please print clearly*)

Most information about our students is confidential and cannot be made public without having consent of parents/guardians. However, the Federal Family Educational Rights and Privacy Act (FERPA) permits a school district to release "directory information" about a student unless a parent/guardian files this written objection form with the school office.

Arlington Public Schools identifies as directory information the student's name, photograph, address, telephone number, email address, date and place of birth, dates of attendance, grade in school, graduation year, participation in officially recognized activities and sports, weight/height of members of athletics teams, diplomas and awards received, and the most recent school attended by the student. Student work may also be published or released unless the parent or guardian has objected below. Directory information is not released for commercial purposes.

If you **DO NOT** want your child's directory information and/or student work to be published or released, please mark the category(ies) below for which you object to its release. Sign and date below and turn this form in to the office at your child's school:

MILITARY

**HIGHER
EDUCATION**

PUBLIC

DISTRICT

LOCAL

Military

Examples include, but are not limited to:

- > Army
- > Air Force
- > Navy
- > Coast Guard

Higher Education

Examples include, but are not limited to:

- > Colleges
- > Technical Schools
- > Trade Schools

Broad Public Audience Beyond School Families

Examples include, but are not limited to:

- > Newspapers & Other Media
- > Publications to General Public
- > Other Agencies' Websites or Publications
- > Child's Former Teachers

Internal Use Only

Examples include, but are not limited to:

- > Signs/Posters in District Bldgs
- > Videos Used in School/District

School Families are the primary audience, but accessible by general public.

Examples include, but are not limited to:

- > Yearbooks
- > Rosters
- > Programs
- > Newsletters to School Families
- > District Website
- > Family Handbook
- > For release to District/School-selected vendors and event planners like photographers, trip organizers, alumni assoc.

These instructions will remain in effect until revised by a parent/guardian, however, it is recommended, if you have objections to the release of your child's directory information and/or student work, that you complete a new form each school year as definitions, categories, or laws may have changed.

I HEREBY REQUEST THAT MY CHILD'S DIRECTORY INFORMATION AND STUDENT WORK **NOT BE PUBLISHED OR RELEASED** FOR THE CATEGORIES I HAVE MARKED ABOVE.

Parent/Guardian
Signature

****Original signature required! Please print and sign.****
(This notation will not print.)

Date